

**MINUTES OF MEETING
HICKS DITCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hicks Ditch Community Development District was held Wednesday, **February 22, 2023** at 9:00 a.m. at the Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida.

Present and constituting a quorum:

Tony Iorio *by phone*
Doug Beasley
Rocky Owen
Shane Blanton

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

George Flint
Sarah Sandy *by phone*
Major Stacey *by phone*

District Manager, GMS
District Counsel, Kutak Rock
District Engineer, Appian Engineering

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Three Board members were present constituting a quorum and one Board member joining via Phone.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Consideration of Resolution 2023-33 Electing Officers for the Purpose of Title Changes

Mr. Flint presented Resolution 2023-33 explaining the reason for this resolution was because the District's rules of procedure have a provision that there needed to be an insurance policy or basically a Crime Policy that covers the Treasurer and the Secretary. He explained that

February 22, 2023

Hicks Ditch CDD

most of their Districts service the Treasurer and the Secretary, and they have an insurance policy that meets the requirement rules, the Crime Policy. In this case, Mr. Lonas was made the Secretary, which triggered an additional insurance policy for the CDD that they did not currently have. He stated that they had Public Officials' Liability, but they didn't have the Crime Policy that would cover Mr. Lonas as the Secretary for the Board. He presented two options for the Board: to keep Mr. Jason Lonas as the Secretary and get the Crime Policy for the District or they could change and make Mr. Flint Secretary and make Mr. Lonas Assistant Secretary because GMS already has the required insurance. Mr. Iorio decided to go with option two and make Mr. Flint Secretary and Mr. Lonas Assistant Secretary.

On MOTION by Mr. Iorio, seconded by Mr. Beasley, with all in favor, Resolution 2023-33 Electing Officers for the Purpose of Title Changes Keeping All of the Officers the Same and adding Mr. George Flint as Secretary and Mr. Jason Lonas as Assistant Secretary, was approved.

B. Consideration of Resolution 2023-34 Appointing Local Bank Signatories

Mr. Flint presented Resolution 2023-34 to the Board. He stated that the Board previously approved a resolution designating himself as an Assistant Secretary, now Secretary, and Jill Burns as the Treasurer as the signers on the account. He noted that they also needed to add Katie Costa who was an Assistant Treasurer currently but was not named as a signer on the account. He explained that this resolution would appoint Katie Costa as an additional signer.

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, Resolution 2023-34 Appointing Local Bank Signatories, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the January 25, 2023 Landowners Meeting and the January 25, 2023 Board of Supervisors Meeting

Mr. Flint presented the minutes from the January 25, 2023 Landowners' meeting and Board of Supervisors meeting and asked for any questions or corrections. There being none, he asked for a motion of approval. Ms. Sandy noted that she would like to review these minutes.

February 22, 2023

Hicks Ditch CDD

On MOTION by Mr. Iorio, seconded by Mr. Beasley, with all in favor, the Minutes of the January 25, 2023 Landowners' Meeting and the January 25, 2023 Board of Supervisors Meeting, were approved subject to counsel's review.

FIFTH ORDER OF BUSINESS

Consideration of Uniform Collection Agreement with Lake County Tax Collector

Mr. Flint presented the Uniform Collection Agreement with Lake County tax collector to the Board. He asked for any questions on this item. Hearing none,

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, the Uniform Collection Agreement with Lake County Tax Collector, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Uniform Collection Agreement with Lake County Property Appraiser

Mr. Flint presented the Uniform Collection Agreement with Lake County property appraiser to the Board. He noted that this was the standard form of agreement that they used. He asked for any questions on this item. Hearing none,

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, the Uniform Collection Agreement with Lake County Property Appraiser, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Nondisclosure Agreement with Lake County Property Appraiser

Mr. Flint presented the Nondisclosure Agreement with Lake County Property Appraiser to the Board. He noted that this was a standard form of agreement that says if they provide them anything confidential, the Board will not disclose that confidential information.

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, the Nondisclosure Agreement with Lake County Property Appraiser, was approved.

February 22, 2023

Hicks Ditch CDD

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2023-35
Authorizing the Use of Electronic
Signatures**

Mr. Flint presented Resolution 2023-35 stating that this would allow them to use DocuSign for signing agreements, resolutions, etc. He explained that there were some statutory changes that allowed for use of electronic signatures and this resolution would allow them to utilize that.

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, Resolution 2023-35 Authorizing the Use of Electronic Signatures, was approved.

NINTH ORDER OF BUSINESS

**Consideration of District Engineer
Agreement with Appian Engineering**

Mr. Flint presented the District Engineer Agreement with Appian Engineering stating that the Board appointed Appian as the interim District engineer. He explained that they issued an RFQ, and selected Appian as the District engineer and they were just bringing back the actual agreement for consideration. He asked for any questions on this agreement. Hearing none,

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, the District Engineer Agreement with Appian Engineering, was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Sandy stated that they had a Validation Hearing set for the District on March 27, 2023 at 1:30 p.m.

B. Engineer

Mr. Stacey stated that they almost have the county right of way permit.

C. District Manager's Report

Mr. Flint had nothing further for the Board.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

February 22, 2023

Hicks Ditch CDD

TWELFTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Mr. Flint asked for a motion of adjournment.

On MOTION by Mr. Beasley, seconded by Mr. Owen, with all in favor, the meeting was adjourned.

George Flint
Secretary/Assistant Secretary

Tony Lorio
Chairman/Vice Chairman