

*Hicks Ditch
Community Development District*

Agenda

October 25, 2023

AGENDA

Hicks Ditch

Community Development District

219 E. Livingston Street, Orlando, FL 32801
Phone: 407-841-5524 – Fax: 407-839-1526

October 18, 2023

Board of Supervisors
Hicks Ditch Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Hicks Ditch Community Development District will be held **Wednesday, October 25, 2023, at 9:30 AM the Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, FL 34711**. Following is the advance agenda for the regular meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the July 26, 2023 Board of Supervisors Meeting
4. Appointment of Audit Committee
5. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Balance Sheet and Income Statement
 - ii. Ratification of Funding Requests No. 10-13
6. Other Business
7. Supervisors Requests and Audience Comments
8. Adjournment

Audit Committee Meeting

1. Roll Call
2. Public Comment Period
3. Audit Services
 - A. Approval of Request for Proposals and Selection Criteria
 - B. Approval of Notice of Request for Proposals for Audit Services
 - C. Public Announcement of Opportunity to Provide Audit Services
4. Adjournment

MINUTES

**MINUTES OF MEETING
HICKS DITCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Hicks Ditch Community Development District was held Wednesday, **July 26, 2023** at 9:00 a.m. at the Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida.

Present and constituting a quorum:

Tony Iorio	Chairman
Doug Beasley	Vice Chairman
Shane Blanton	Assistant Secretary
Rocky Owen	Assistant Secretary

Also present were:

George Flint	District Manager, GMS
Tucker Mackie	District Counsel – Kutak Rock

FIRST ORDER OF BUSINESS

Roll Call

Mr. Iorio called the meeting to order, and Mr. Flint called the roll. Four Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Public Hearing

Mr. Flint asked for a motion to open the public hearing.

On MOTION by Mr. Iorio, seconded by Mr. Owen, with all in favor, Opening the Public Hearing, was approved.
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Mr. Flint stated that there were no members of the public present to provide comment or testimony, so he brought it back to the Board.

A. Consideration of Resolution 2023-37 Adopting Fiscal Year 2024 Budget Relating to the Annual Appropriations

Mr. Flint stated that they approved a proposed budget and set this day as the date, place and time for the public hearing. He explained that the proposed budget was an administrative budget, and it doesn't include any operational expenses. He also explained that the proposed budget contemplates that the District would enter into a Funding Agreement in lieu of imposing assessments. He noted that the budget hasn't changed since the last time that the Board saw it. They updated the actuals for the current year through the end of May. He asked for questions or comments on the budget or the resolution.

On MOTION by Mr. Iorio, seconded by Mr. Beasley, with all in favor, Resolution 2023-37 Adopting Fiscal Year 2024 Budget Relating to the Annual Appropriations, was approved.

Mr. Flint asked for a motion to close the public hearing.

On MOTION by Mr. Iorio, seconded by Mr. Blanton, with all in favor, Closing the Public Hearing, was approved.

B. Consideration of Fiscal Year 2023/2024 Funding Agreement

Mr. Flint stated that this Funding Agreement was between the District and the developer to fund the expenses identified in the budget that the Board just approved. He noted that it was attached to this agreement and the legal description for the boundaries of the District was attached as well as Exhibit 'A' and the budget is Exhibit 'B.' He added that it was the same form of agreement that the Board has approved in the past.

On MOTION by Mr. Owen, seconded by Mr. Blanton, with all in favor, the Fiscal Year 2023/2024 Funding Agreement, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the April 26, 2023 Board of Supervisors Meeting

Mr. Flint presented the minutes of the April 26, 2023 Board of Supervisors Meeting. He asked if the Board had any comments or corrections to those minutes. The Board had no changes to the minutes.

On MOTION by Mr. Iorio, seconded by Mr. Blanton, with all in favor, the Minutes of the April 26, 2023 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Mackie had nothing to report to the Board.

B. Engineer

Mr. Flint stated that the District Engineer was not present.

C. District Manager’s Report

i. Balance Sheet and Income Statement

Mr. Flint presented the unaudited financial statements through May 31st. He stated there is no action required on the financials but if the Board has any comments, those can be discussed.

ii. Ratification of Funding Requests No. 6-9

Mr. Flint presented the Funding Requests No. 6-9 to the Board. He stated that these funding requests were transmitted under the current year’s Funding Agreement.

On MOTION by Mr. Iorio, seconded by Mr. Owen, with all in favor, Funding Requests No. 6-9, were ratified.

iii. Presentation of Registered Voters- 0

Mr. Flint stated that there was current zero registered voters residing within the District.

iv. Review of Fiscal Year 2024 Meeting Schedule

Mr. Flint asked the Board to defer action on this item because they were reviewing meeting locations. It was noted that they would change the time to 9:30 a.m.

SIXTH ORDER OF BUSINESS

Other Business

Mr. Iorio updated the Board on the progress of the project. He explained that it was under construction, and it had commenced with the clearing operations and development activity.

SEVENTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

Mr. Flint asked for a motion of adjournment.

On MOTION by Mr. Owen, seconded by Mr. Blanton, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION V

SECTION C

SECTION 1

Hicks Ditch
Community Development District

Unaudited Financial Reporting
September 30, 2023



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Hicks Ditch
Community Development District
Combined Balance Sheet
September 30, 2023

	<i>General Fund</i>	<i>Capital Projects Fund</i>	<i>Totals Governmental Funds</i>
Assets:			
Operating Account	\$ 6,615	\$ -	\$ 6,615
Due from Developer	\$ 5,037	\$ -	\$ 5,037
Total Assets	\$ 11,652	\$ -	\$ 11,652
Liabilities:			
Accounts Payable	\$ 4,213	\$ -	\$ 4,213
FICA Payable	\$ 61	\$ -	\$ 61
Total Liabilites	\$ 4,275	\$ -	\$ 4,275
Fund Balance:			
Capital Projects - Series 2022	\$ -	\$ -	\$ -
Unassigned	\$ 7,377	\$ -	\$ 7,377
Total Fund Balances	\$ 7,377	\$ -	\$ 7,377
Total Liabilities & Fund Balance	\$ 11,652	\$ -	\$ 11,652

Hicks Ditch

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending September 30, 2023

	Adopted Budget	Prorated Budget Thru 09/30/23	Actual Thru 09/30/23	Variance
Revenues:				
Developer Contributions	\$ 114,178	\$ 114,178	\$ 55,939	\$ (58,239)
Total Revenues	\$ 114,178	\$ 114,178	\$ 55,939	\$ (58,239)
Expenditures:				
General & Administrative:				
Supervisors Fees	\$ 11,000	\$ 11,000	\$ 1,800	\$ 9,200
FICA Espense	\$ 842	\$ 842	\$ 138	\$ 704
Engineering	\$ 13,750	\$ 13,750	\$ -	\$ 13,750
Attorney	\$ 22,917	\$ 22,917	\$ 13,223	\$ 9,694
Management Fees	\$ 34,375	\$ 34,375	\$ 16,094	\$ 18,281
Information Technology	\$ 1,650	\$ 1,650	\$ 1,545	\$ 105
Website Maintenance	\$ 2,850	\$ 2,850	\$ 2,780	\$ 70
Telephone	\$ 275	\$ 275	\$ -	\$ 275
Postage & Delivery	\$ 917	\$ 917	\$ 77	\$ 839
Insurance	\$ 5,000	\$ 5,000	\$ 3,740	\$ 1,260
Printing & Binding	\$ 917	\$ 917	\$ 43	\$ 874
Legal Advertising	\$ 13,750	\$ 13,750	\$ 8,971	\$ 4,779
Other Current Charges	\$ 4,583	\$ 4,583	\$ -	\$ 4,583
Office Supplies	\$ 573	\$ 573	\$ 1	\$ 572
Travel Per Diem	\$ 605	\$ 605	\$ -	\$ 605
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 150	\$ 25
Total Expenditures	\$ 114,178	\$ 114,178	\$ 48,562	\$ 65,616
Excess Revenues (Expenditures)	\$ 0		\$ 7,377	
Fund Balance - Beginning	\$ -		\$ -	
Fund Balance - Ending	\$ 0		\$ 7,377	

Hicks Ditch
Community Development District
Capital Projects Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2023

	Adopted Budget	Prorated Budget Thru 09/30/23	Actual Thru 09/30/23	Variance
Revenues:				
Interest	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures:				
Capital Outlay-Construction	\$ -	\$ -	\$ 11,462	\$ (11,462)
Total Expenditures	\$ -	\$ -	\$ 11,462	\$ (11,462)
Other Financing Sources:				
Developer Advance	\$ -	\$ -	\$ 11,462	\$ (11,462)
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ 11,462	\$ (11,462)
Excess Revenues (Expenditures)	\$ -	\$ -	\$ -	\$ -
Fund Balance - Beginning	\$ -	\$ -	\$ -	\$ -
Fund Balance - Ending	\$ -	\$ -	\$ -	\$ -

Hicks Ditch
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Developer Contributions	\$ -	\$ -	\$ -	\$ -	\$ 31,317	\$ 3,708	\$ 6,077	\$ 981	\$ -	\$ 2,235	\$ 3,041	\$ 8,580	\$ 55,939
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 31,317	\$ 3,708	\$ 6,077	\$ 981	\$ -	\$ 2,235	\$ 3,041	\$ 8,580	\$ 55,939
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ 200	\$ -	\$ 400	\$ -	\$ -	\$ 1,800
FICA Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92	\$ 15	\$ -	\$ 31	\$ -	\$ -	\$ 138
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 845	\$ -	\$ (845)	\$ -	\$ -	\$ -	\$ -	\$ -
Attorney	\$ -	\$ 3,819	\$ 499	\$ 2,676	\$ 1,263	\$ -	\$ 1,728	\$ 422	\$ 694	\$ 1,765	\$ 358	\$ -	\$ 13,223
Management Fees	\$ -	\$ 469	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 1,563	\$ 16,094
Information Technology	\$ -	\$ 45	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,545
Website Maintenance	\$ -	\$ 30	\$ 100	\$ 1,850	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 2,780
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage & Delivery	\$ -	\$ -	\$ -	\$ 9	\$ -	\$ 58	\$ 4	\$ 1	\$ 2	\$ 1	\$ -	\$ 3	\$ 77
Insurance	\$ -	\$ -	\$ -	\$ 3,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,740
Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ 16	\$ -	\$ 12	\$ -	\$ -	\$ -	\$ 0	\$ 43
Legal Advertising	\$ -	\$ -	\$ 1,399	\$ 6,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 534	\$ -	\$ 276	\$ 8,971
Other Current Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -	\$ 0	\$ 1
Travel Per Diem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
Total Expenditures	\$ -	\$ 4,363	\$ 3,860	\$ 16,751	\$ 3,089	\$ 2,732	\$ 4,836	\$ 1,618	\$ 2,509	\$ 4,543	\$ 2,170	\$ 2,091	\$ 48,562
Excess Revenues (Expenditures)	\$ -	\$ (4,363)	\$ (3,860)	\$ (16,751)	\$ 28,228	\$ 977	\$ 1,241	\$ (637)	\$ (2,509)	\$ (2,308)	\$ 871	\$ 6,489	\$ 7,377

SECTION 2

Hicks Ditch
Community Development District

Funding Request #10
August 15, 2023

Bill to: TLC Pine Meadows, LLC

Payee	General Fund
	FY2023
1 Governmental Management Services	
Invoice # 9 - Management Fees - August 2023	\$ 1,812.50
2 Kutak Rock LLP	
Invoice # 3252954 - General Counsel - June 2023	\$ 694.00
3 Orlando Sentinel	
Invoice # 076341543000 - Legal Advertising	\$ 534.36

Total: \$ 3,040.86

Please make check payable to:

Hicks Ditch Community Development District
6200 Lee Vista Blvd, Suite 300
Orlando, FL 32822

GMS-Central Florida, LLC1001 Bradford Way
Kingston, TN 37763**Invoice****Invoice #:** 9
Invoice Date: 8/1/23
Due Date: 8/1/23
Case:
P.O. Number:**Bill To:**Hicks Ditch CDD
219 E. Livingston St.
Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Management Fees - August 2023		1,562.50	1,562.50
Website Administration - August 2023		100.00	100.00
Information Technology - August 2023		150.00	150.00
Total			\$1,812.50
Payments/Credits			\$0.00
Balance Due			\$1,812.50

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

July 24, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3252954

Client Matter No. 29823-1

Notification Email: eftgroup@kutakrock.com

Mr. George Flint
Hicks Ditch CDD
c/o Governmental Management Services – Central Florida, LLC
219 East Livingston Street
Orlando, FL 32801

Invoice No. 3252954
29823-1

Re: General Counsel

For Professional Legal Services Rendered

06/15/23	M. Rigoni	0.10	27.50	Update development and financing status chart; attend financing status call
06/15/23	M. Rigoni	0.10	27.50	Update development and financing status chart; attend status call
06/19/23	S. Sandy	0.30	96.00	Prepare FY 2023-2024 budget documents
06/20/23	D. Wilbourn	0.80	136.00	Prepare and disseminate fiscal year budget documents
06/24/23	S. Sandy	1.00	320.00	Prepare for board meeting
06/29/23	M. Rigoni	0.20	55.00	Attend development status call; update status chart and distribute same
06/29/23	S. Sandy	0.10	32.00	Attend project status call
TOTAL HOURS		2.60		

KUTAK ROCK LLP

Hicks Ditch CDD

July 24, 2023

Client Matter No. 29823-1

Invoice No. 3252954

Page 2

TOTAL FOR SERVICES RENDERED \$694.00

TOTAL CURRENT AMOUNT DUE \$694.00

Invoice Details

Billed Account Name: Hicks Ditch Cdd
 Billed Account Number: CU80154371
 Invoice Number: 076341543000
 Invoice Amount: \$534.36
 Billing Period: 07/10/23 - 07/16/23
 Due Date: 08/15/23



INVOICE

Page 1 of 2

Invoice Details

Date	trunc Reference #	Description	Ad Size/ Units	Rate	Gross Amount	Total
07/03/23 07/10/23	OSC76341543	Classified Listings, Online Public Hearing/Bid/Misc_Legal 7454139				534.36

RECEIVED

AUG 04 2023

Invoice Total: \$534.36

Account Summary

Current	1-30	31-60	61-90	91+	Unapplied Amount
534.36	0.00	0.00	0.00	0.00	0.00

Please detach and return this portion with your payment.

Remittance Section

Billed Period: 07/10/23 - 07/16/23
 Billed Account Name: Hicks Ditch Cdd
 Billed Account Number: CU80154371
 Invoice Number: 076341543000

Return Service Requested

8850000182 PRESORT 182 1 SP 0.630 P3C1

HICKS DITCH CDD
 BRITTANY BROOKES
 219 E LIVINGSTON ST
 ORLANDO FL 32801-1508

For questions regarding this billing, or change of address notification,
 please contact Customer Care:

Orlando Sentinel
 PO Box 8023
 Willoughby, OH 44096



Orlando Sentinel

MEDIA GROUP

Published Daily
ORANGE County, Florida

Sold To:

Hicks Ditch CDD - CU80154371
219 E Livingston St
Orlando, FL 32801

Bill To:

Hicks Ditch CDD - CU80154371
219 E Livingston St
Orlando, FL 32801

State Of Florida
County Of Orange

Before the undersigned authority personally appeared
Rose Williams, who on oath says that he or she is a duly authorized
representative of the ORLANDO SENTINEL, a DAILY newspaper
published in ORANGE County, Florida; that the attached copy of
advertisement, being a Legal Notice in:

The matter of 11150-Public Hearing Notice
Was published in said newspaper by print in the issues of, or by publication
on the newspaper's website, if authorized on Jul 03, 2023; Jul 10, 2023.

Affiant further says that the newspaper complies with all legal requirements
for publication in Chapter 50, Florida Statutes.



Rose Williams

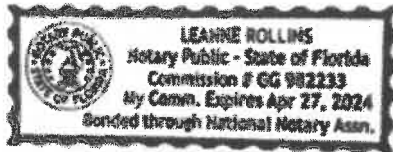
Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on this 11 day of July, 2023,
by above Affiant, who is personally known to me (X) or who has produced identification ().



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

7454139

**HICKS DITCH COMMUNITY DEVELOPMENT
DISTRICT NOTICE OF PUBLIC HEARING TO
CONSIDER THE ADOPTION OF THE FISCAL
YEAR 2023/2024 BUDGET AND NOTICE
OF REGULAR BOARD OF SUPERVISORS
MEETING.**

The Board of Supervisors ("Board") of the Hicks Ditch Community Development District ("District") will hold a public hearing on July 26, 2023 at 9:00 a.m. at the Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida 34711, for the purpose of hearing comments and objections on the adoption of the proposed budget ("Proposed Budget") of the District for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("Fiscal Year 2023/2024"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 219 East Livingston Street, Orlando, Florida 32801, (407) 841-5524 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager

7/03/2023 7/10/2023 7454139

7454139

the 1990s, the number of people in the world who are undernourished has increased from 600 million to 800 million (FAO 2001).

There are a number of reasons for this increase. One of the main reasons is the increase in the world population. The world population has increased from 5 billion in 1987 to 6 billion in 2000, and is projected to reach 9 billion by 2050 (FAO 2001). This increase in population has led to an increase in the demand for food, which has led to an increase in the number of people who are undernourished.

Another reason for the increase in the number of people who are undernourished is the increase in the number of people who are living in poverty. The number of people living in poverty has increased from 1 billion in 1987 to 2 billion in 2000, and is projected to reach 3 billion by 2050 (FAO 2001). This increase in poverty has led to an increase in the number of people who are unable to afford the food that they need.

A third reason for the increase in the number of people who are undernourished is the increase in the number of people who are living in rural areas. The number of people living in rural areas has increased from 2 billion in 1987 to 3 billion in 2000, and is projected to reach 4 billion by 2050 (FAO 2001). This increase in rural population has led to an increase in the number of people who are unable to access the food that they need.

There are a number of ways in which the number of people who are undernourished can be reduced. One way is to increase the production of food. This can be done by increasing the number of people who are working in agriculture, and by increasing the amount of land that is used for agriculture. Another way is to reduce the number of people who are living in poverty. This can be done by increasing the number of people who are employed, and by increasing the wages that they receive.

A third way is to reduce the number of people who are living in rural areas. This can be done by increasing the number of people who are working in other sectors of the economy, and by increasing the amount of land that is used for other purposes. Finally, it is important to ensure that the food that is produced is distributed in a fair and equitable way. This can be done by increasing the number of people who are working in the food distribution sector, and by increasing the amount of food that is available to all people.

In conclusion, the number of people who are undernourished has increased significantly in the 1990s. This increase is due to a number of factors, including the increase in the world population, the increase in the number of people who are living in poverty, and the increase in the number of people who are living in rural areas. There are a number of ways in which the number of people who are undernourished can be reduced, and it is important that we take action to do so.

Hicks Ditch
Community Development District

Funding Request #11
September 12, 2023

Bill to: TLC Pine Meadows, LLC

Payee	General Fund	FY2023
1 Governmental Management Services		
Invoice # 11 - Management Fees - September 2023	\$	1,815.30
2 Kutak Rock LLP		
Invoice # 3265558 - General Counsel - July 2023	\$	1,765.00



Total: \$ 3,580.30

Please make check payable to:

Hicks Ditch Community Development District
6200 Lee Vista Blvd, Suite 300
Orlando, FL 32822

GMS-Central Florida, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 11
Invoice Date: 9/1/23
Due Date: 9/1/23
Case:
P.O. Number:

Bill To:

Hicks Ditch CDD
219 E. Livingston St.
Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Management Fees - September 2023		1,562.50	1,562.50
Website Administration - September 2023		100.00	100.00
Information Technology - September 2023		150.00	150.00
Office Supplies		0.12	0.12
Postage		2.53	2.53
Copies		0.15	0.15

Total \$1,815.30

Payments/Credits \$0.00

Balance Due \$1,815.30

Received 9/8/23

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 15, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3265558

Client Matter No. 29823-1

Notification Email: eftgroup@kutakrock.com

Mr. George Flint
Hicks Ditch CDD
c/o Governmental Management Services – Central Florida, LLC
219 East Livingston Street
Orlando, FL 32801

Invoice No. 3265558
29823-1

Re: General Counsel

For Professional Legal Services Rendered

07/03/23	M. Rigoni	2.30	632.50	Review Pine Meadows Reserve Phase 1 preliminary plat and provide comments
07/03/23	S. Sandy	0.20	64.00	Review plat and correspondence regarding same
07/13/23	M. Rigoni	0.80	220.00	Review comments to preliminary plat for Phase 1A
07/17/23	M. Rigoni	0.10	27.50	Conference with Flint regarding upcoming meeting
07/18/23	M. Rigoni	0.20	55.00	Research status of outstanding district items
07/18/23	S. Sandy	0.30	96.00	Review draft agenda and minutes
07/26/23	T. Mackie	0.60	198.00	Prepare for and attend Board meeting by phone; follow-up from meeting
07/26/23	S. Sandy	0.60	192.00	Prepare for board meeting; conduct follow-up regarding same
TOTAL HOURS		5.10		

KUTAK ROCK LLP

Hicks Ditch CDD

August 15, 2023

Client Matter No. 29823-1

Invoice No. 3265558

Page 2

TOTAL FOR SERVICES RENDERED \$1,485.00

DISBURSEMENTS

Miscellaneous 280.00 VENDOR: HUSEBY GLOBAL
LITIGATION; INVOICE#:
799752; DATE: 7/11/2023 -
Transcript of Hearing Held on
March 27, 2023

TOTAL DISBURSEMENTS 280.00

TOTAL CURRENT AMOUNT DUE \$1,765.00

Received 8/15/23

the 1990s, the number of people in the UK who are aged 65 and over has increased from 10.5 million to 13.5 million (19.5% of the population).

There is a growing awareness of the need to address the needs of older people, and the Government has set out a strategy for the 21st century in the White Paper on *Ageing Better: A New Strategy for Older People* (Department of Health 1999). This paper sets out a number of key objectives for the health care system, including:

- to improve the health and quality of life of older people;
- to ensure that older people are able to live independently in their own homes for as long as possible;
- to ensure that older people are able to access the services they need when they need them.

These objectives are being addressed through a number of initiatives, including the following:

- the development of a national strategy for older people's health care;
- the development of a national framework for older people's health care;
- the development of a national curriculum for older people's health care;
- the development of a national framework for older people's health care research.

The purpose of this paper is to discuss the implications of these initiatives for the health care system, and to outline the key challenges that need to be addressed.

The paper is structured as follows. The first section discusses the key objectives of the White Paper, and the second section discusses the key challenges that need to be addressed.

The third section discusses the implications of these initiatives for the health care system, and the fourth section discusses the key challenges that need to be addressed.

The fifth section discusses the key challenges that need to be addressed, and the sixth section discusses the key challenges that need to be addressed.

The seventh section discusses the key challenges that need to be addressed, and the eighth section discusses the key challenges that need to be addressed.

The ninth section discusses the key challenges that need to be addressed, and the tenth section discusses the key challenges that need to be addressed.

The eleventh section discusses the key challenges that need to be addressed, and the twelfth section discusses the key challenges that need to be addressed.

The thirteenth section discusses the key challenges that need to be addressed, and the fourteenth section discusses the key challenges that need to be addressed.

The fifteenth section discusses the key challenges that need to be addressed, and the sixteenth section discusses the key challenges that need to be addressed.

The seventeenth section discusses the key challenges that need to be addressed, and the eighteenth section discusses the key challenges that need to be addressed.

The nineteenth section discusses the key challenges that need to be addressed, and the twentieth section discusses the key challenges that need to be addressed.

Hicks Ditch
Community Development District

Funding Request #12
September 18, 2023

Bill to: TLC Pine Meadows, LLC

Payee	General Fund
	FY2023

1	Egis Insurance & Risk Advisors		
	Invoice # 19211 - Insurance - Fiscal Year 2024	\$	5,000.00



Total: \$ 5,000.00

Please make check payable to:

Hicks Ditch Community Development District
6200 Lee Vista Blvd, Suite 300
Orlando, FL 32822



INVOICE

Customer	Hicks Ditch Community Development District
Acct #	1327
Date	08/29/2023
Customer Service	Kristina Rudez
Page	1 of 1

Hicks Ditch Community Development District
 c/o Government Management Services, LLC
 219 E Livingston St
 Orlando 32801

Payment Information	
Invoice Summary	\$ 5,000.00
Payment Amount	
Payment for:	Invoice#19211
1001231005	

Thank You

Please detach and return with payment



Customer: Hicks Ditch Community Development District

Invoice	Effective	Transaction	Description	Amount
19211	10/01/2023	Renew policy	Policy #1001231005 10/01/2023-07/01/2024 Florida Insurance Alliance General Liability - Renew policy Due Date: 8/29/2023	5,000.00

Total

Received 9/15/23

\$ 5,000.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

Remit Payment To: Egis Insurance Advisors	(321)233-9939	Date
P.O. Box 748555	sclimer@egisadvisors.com	08/29/2023
Atlanta, GA 30374-8555		

the 1990s, the number of people with a disability in the United States has increased by 50% (U.S. Census Bureau, 1997).

As a result of the increase in the number of people with disabilities, the need for accessible information has become a national priority. The Americans with Disabilities Act (ADA) of 1990 (Public Law 101-352) is the first federal law that prohibits discrimination against people with disabilities in all areas of public life, including jobs, state and local government services, public accommodations, and telecommunications. The ADA also requires that information be made accessible to people with disabilities. The ADA is the basis for the National Information Accessability Act (NIAA) of 1996 (Public Law 104-146).

The NIAA requires that information be made accessible to people with disabilities in the following areas:

- (1) Federal government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (2) State and local government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (3) Public accommodations, including electronic information, such as the Internet, World Wide Web, and e-mail.

The NIAA also requires that information be made accessible to people with disabilities in the following areas:

- (4) Federal government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (5) State and local government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (6) Public accommodations, including electronic information, such as the Internet, World Wide Web, and e-mail.

The NIAA also requires that information be made accessible to people with disabilities in the following areas:

- (7) Federal government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (8) State and local government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (9) Public accommodations, including electronic information, such as the Internet, World Wide Web, and e-mail.

The NIAA also requires that information be made accessible to people with disabilities in the following areas:

- (10) Federal government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (11) State and local government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (12) Public accommodations, including electronic information, such as the Internet, World Wide Web, and e-mail.

The NIAA also requires that information be made accessible to people with disabilities in the following areas:

- (13) Federal government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (14) State and local government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (15) Public accommodations, including electronic information, such as the Internet, World Wide Web, and e-mail.

The NIAA also requires that information be made accessible to people with disabilities in the following areas:

- (16) Federal government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (17) State and local government information, including electronic information, such as the Internet, World Wide Web, and e-mail.
- (18) Public accommodations, including electronic information, such as the Internet, World Wide Web, and e-mail.

Hicks Ditch
Community Development District

Funding Request #13
October 11, 2023

Bill to: TLC Pine Meadows, LLC

Payee	General Fund
	FY2023

1	Kutak Rock LLP		
	Invoice # 3282427 - General Counsel - August 2023	\$	357.50
2	Tribune Publishing - Orlando Sentinel		
	Invoice # 079755145000 - Legal Advertising	\$	275.68



Total: \$ 633.18

Please make check payable to:

Hicks Ditch Community Development District
6200 Lee Vista Blvd, Suite 300
Orlando, FL 32822

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

September 27, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3282427

Client Matter No. 29823-1

Notification Email: eftgroup@kutakrock.com

Mr. George Flint
Hicks Ditch CDD
c/o Governmental Management Services – Central Florida, LLC
219 East Livingston Street
Orlando, FL 32801

Invoice No. 3282427
29823-1

Re: General Counsel

For Professional Legal Services Rendered

08/02/23	M. Rigoni	1.20	330.00	Review revised Phase 1A plat
08/24/23	M. Rigoni	0.10	27.50	Update development status chart

TOTAL HOURS 1.30

TOTAL FOR SERVICES RENDERED \$357.50

TOTAL CURRENT AMOUNT DUE \$357.50

Received 9/27/23

Invoice Details

Billed Account Name: Hicks Ditch Cdd
 Billed Account Number: CU80154371
 Invoice Number: 079755145000
 Invoice Amount: \$275.68
 Billing Period: 09/11/23 - 09/17/23
 Due Date: 10/17/23



INVOICE

Page 1 of 2

Invoice Details

Date	tranc Reference #	Description	Ad Size/ Units	Rate	Gross Amount	Total
09/16/23	OSC79755145	Classified Listings, Online Public Hearing/Bid/Misc_Legal 7498179				275.68

RECEIVED

OCT 06 2023

Invoice Total: \$275.68

Account Summary

Current	1-30	31-60	61-90	91+	Unapplied Amount
275.68	0.00	0.00	0.00	0.00	0.00

Please detach and return this portion with your payment.

Remittance Section

Billed Period: 09/11/23 - 09/17/23
 Billed Account Name: Hicks Ditch Cdd
 Billed Account Number: CU80154371
 Invoice Number: 079755145000

Return Service Requested

1550000176 PRESORT 198 1 SP 0.630 P3C1



HICKS DITCH CDD
 BRITTANY BROOKES
 219 E LIVINGSTON ST
 ORLANDO FL 32801-1508

For questions regarding this billing, or change of address notification, please contact Customer Care:

Orlando Sentinel
 PO Box 8023
 Willoughby, OH 44096



All orders for (i) print, digital and/or preprint advertising ("Advertising Services") are subject to Publisher's Advertising Agreement Standard Terms and Conditions ("Ad Publication Terms and Conditions") available at <http://tribpub.com/ad-fo-terms> and (ii) services other than or in addition to publication and/or insertion of advertisements (such as sponsored content creation, website development, advertising strategy design, and search engine optimization, collectively "Creation and Digital Services") are subject to Publisher's Terms and Conditions Content Creation and Digital Services ("Digital Services Terms and Conditions" and collectively with the Ad Publication Terms and Conditions, the "Standards Terms and Conditions") available at <http://tribpub.com/ad-fo-terms>. The Standard Terms and Conditions may be updated from time to time. Your order will be subject to these invoice terms and conditions and the Standard Terms and Conditions as from time to time in effect on the date you place your order. By placing an order, you accept and agree to the Standard Terms and Conditions as from time to time in effect.

As used in these invoice terms and conditions, Tronc, Inc. and any and all of their respective affiliates, as defined in the Ad Publication Terms and Conditions as "Publisher" and in the Digital Services Terms and Conditions as "TI" shall be collectively referred to herein as "Publisher." The Client, as set forth on the face of this invoice, for whose benefit the Advertising Services and/or Creation and Digital Services have been provided, as defined in the Ad Publication Terms and Conditions as "Advertiser" and in the Digital Services Terms and Conditions as "Client," shall be collectively referred to herein as "Advertiser."

FINANCIAL RELATED TERMS

Payments and Disputes

Payment: All invoices shall be paid within 15 days of invoice date or as otherwise stated on the invoice/payment schedule set forth in the Insertion Order or the Statements of Work ("SOWs").

Agency Liability: Any obligation of an Advertiser, pursuant to the terms stated herein and as set forth in the Standard Terms and Conditions, may be satisfied by an advertising agency which has been duly appointed by Advertiser (or its duly appointed agent) to act on Advertiser's behalf or is otherwise authorized to act on behalf of the Advertiser, whether by express, implied, apparent or other authority (the "Agency"). As set forth in Section 11 of the incorporated Ad Publication Terms and Conditions and in Section 24 of the incorporated Digital Services Terms and Conditions, the Agency shall be liable (jointly and severally with the Advertiser) for payment for all Advertising Services and/or Creation and Digital Services provided and invoiced by each Publisher regardless of any contrary language in any past, contemporaneous or future writing, regardless of whether it receives payment from Advertiser and regardless of whether the identity of the Agency's client is known to such Publisher. In addition, Agency agrees: (a) Publisher will not be bound by any terms, conditions or provisions in any document contrary to the terms of this invoice; and (b) represents and warrants that, as agent for the Advertiser, it has all necessary authority to submit or enter into the Insertion Order or SOW and place an order with Publisher on behalf of the Advertiser. Agency will make available to Publisher upon request written confirmation of the relationship between Agency and Advertiser. This confirmation must include, among other representations, Advertiser's acknowledgement that Agency is its agent and is authorized to act on its behalf in connection with the Insertion Order, the SOW, the terms stated in this invoice and the Standard Terms and Conditions. In addition, upon the request of Publisher, Agency will confirm whether Advertiser has paid to Agency in advance funds sufficient to make payments pursuant to the Insertion Order or SOW.

Credit: Credit privileges may be suspended on any Advertiser account that is not paid in accordance with terms or exceeds approved credit limit. For prepaid Advertiser accounts, payment in the form of check, credit card or ACH must be received in advance of space deadline for Advertiser accounts that have not established credit with Publisher. If the Advertiser's account has established credit terms, payments on such accounts may be made by using a credit card; however, such payments must be made by the due date on the invoice. Payments in excess of \$2,500.00 cannot be paid using a credit card. It is the Advertiser's and its agent's responsibility to advise the Publisher's credit department immediately, via registered mail, of any change in business structure or status.

Pricing: For advertising inserts distributed via insertion in Publisher's newspaper and/or via Publisher's non-subscriber distribution program(s), quantity billed is based on the delivery quantity requirements provided by Publisher to Advertiser. Delivery quantity requirements are based on an estimate of circulation ordered plus an estimate for non-subscriber distribution, if any, plus provision for unsold copies of the newspapers, and an estimated amount for shipment and machine spoilage. Newspaper circulation is variable, therefore, it is recommended that Advertiser or its agent confirm delivery quantity requirements with their advertising sales representative just prior to ordering a print run. However, Publisher shall not be responsible nor provide rate adjustments for shortages or overages in delivery quantity requirements realized through circulation fluctuations or for circulation missed caused by shortages in the Advertiser's insert quantity provided. The terms and conditions of the Rate Cards that apply to the publications in which Advertiser has requested that Ads be published are expressly incorporated herein. If there is a conflict between your Insertion Order and the Rate Card, the Insertion Order will control.

Invoice Disputes: Advertiser and its agents waive any dispute regarding any item included in an invoice unless notice of such dispute is provided to Publisher within a reasonable period not to exceed 10 days.

Late Payment and Collections: Except for invoiced payments that Advertiser or its agent has successfully disputed, Advertiser and the Agency shall be responsible for all costs incurred by Publisher in connection with the collection of any amounts owing hereunder including, without limitation, collection fees, court costs and reasonable attorneys fees.

No Set-Off

Unless otherwise agreed to by all parties, neither Advertiser nor the Agency may set off against amounts due to Publisher under this invoice any amounts owed by Publisher to Advertiser or the Agency.

Taxes

All prices are exclusive of all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any governmental authority on any amount payable by Advertiser or the Agency. Advertiser and the Agency shall be responsible for all such charges, costs and taxes and all amounts paid and payable by Publisher in discharge of the foregoing taxes. This provision shall survive the termination of any agreement between Publisher and the Advertiser or Agency.

Other Services

Except as stated otherwise, payments by or on behalf of Advertiser to Publisher for services or goods other than advertising space, inserts and color shall not be applied toward any revenue totals set forth in the any agreement between Advertiser and Publisher.

Rate Changes & Postal Changes

Publisher shall have the right to revise the advertising rates for Advertising Services, as set forth in Section 7.3 of the Ad Publication Terms and Conditions, at any time upon notice to Advertiser or the Agency of such rates. Advertiser may terminate its agreement on the date the new rates become effective by giving written notice within 30 days of such termination. In the event of such termination, Advertiser and the Agency shall be liable for Ads published prior to such termination at the "Current Agreement Rate," defined as the billing rate in effect at the time of publication.

If the United States Postal Service implements a postage cost increase at any time, Advertiser and the Agency understand and agree that the advertising rates for Advertising Services shall be adjusted to reflect that increase automatically upon the effective date of the United States Postal Service increase.

Published Daily
ORANGE County, Florida

Sold To:

Hicks Ditch CDD - CU80154371
219 E Livingston St
Orlando, FL 32801

Bill To:

Hicks Ditch CDD - CU80154371
219 E Livingston St
Orlando, FL 32801

State Of Florida
County Of Orange

Before the undersigned authority personally appeared
Rose Williams, who on oath says that he or she is a duly authorized
representative of the ORLANDO SENTINEL, a DAILY newspaper
published in ORANGE County, Florida; that the attached copy of
advertisement, being a Legal Notice in:

The matter of 11150-Public Hearing Notice
Was published in said newspaper by print in the issues of, or by publication
on the newspaper's website, if authorized on Sep 16, 2023.

Affiant further says that the newspaper complies with all legal requirements
for publication in Chapter 50, Florida Statutes.



Rose Williams

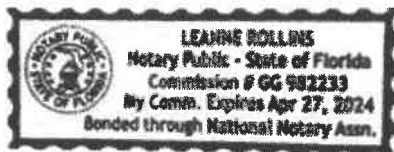
Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on this 18 day of September, 2023,
by above Affiant, who is personally known to me (X) or who has produced identification ().



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

7498179

**BOARD OF SUPERVISORS MEETING DATES
HICKS DITCH COMMUNITY DEVELOPMENT
DISTRICT FISCAL YEAR 2024**

The Board of Supervisors of the Hicks Ditch Community Development District will hold their regular meetings for Fiscal Year 2024 on the fourth Wednesday of each month at Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, FL 34711, at 9:30 a.m. unless otherwise indicated as follows:

October 25, 2023
November 22, 2023
December 27, 2023
January 24, 2024
February 28, 2024
March 27, 2024
April 24, 2024
May 22, 2024
June 26, 2024
July 24, 2024
August 28, 2024
September 25, 2024

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts.

The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from the District Manager, Governmental Management Services - Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, or by calling (407) 841-5524.

There may be occasions when one or more Supervisors or staff will participate by speaker telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
Governmental Management Services -
Central Florida, LLC
9/16/2023 7498179

7498179

AUDIT COMMITTEE MEETING

SECTION III

SECTION A

**HICKS DITCH COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

**District Auditing Services for Fiscal Year 2023
Lake County, Florida**

INSTRUCTIONS TO PROPOSERS

SECTION 1 DUE DATE. Sealed proposals must be received no later than Monday, November 20, 2023 at 5:00 p.m., at the offices of Governmental Management Services – Central Florida, LLC, Attn: George Flint/ Brittany Brookes, District Manager, 219 East Livingston Street, Orlando, Florida 32801. Proposals will be publicly opened at that time.

SECTION 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

SECTION 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified, and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 5. SUBMISSION OF PROPOSAL. Submit one (1) original hard copy and one (1) electronic copy of the Proposal Documents, and other requested attachments, at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title “**Auditing Services – Hicks Ditch Community Development District**” on the face of it.

SECTION 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

SECTION 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the “Proposal Documents”).

SECTION 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

SECTION 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

SECTION 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in Section 768.28, *Florida Statutes*, or any other statute or law.

SECTION 12. MISCELLANEOUS. All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List position or title of all personnel to perform work on the District audit. Include résumés for each person listed; list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including résumés with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- D. The cost of the provision of the services under the proposal for Fiscal Years 2023, 2024, 2025, 2026, and 2027. The District intends to enter into five (5) separate one-year agreements
- E. Provide a proposed schedule for performance of the audit.

SECTION 13. PROTESTS. In accordance with the District's Rules of Procedure, any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) calendar hours (excluding Saturday, Sunday, and state holidays) after the receipt of the Proposal Documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days (including Saturday, Sunday, and state holidays) after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to the aforesaid Proposal Documents.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

SECTION B

HICKS DITCH COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES

The Hicks Ditch Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2023, with an option for four (4) additional annual renewals. The District is a local unit of special purpose government created under Chapter 190, *Florida Statutes*, for the purpose of financing, constructing and maintaining public infrastructure. The District is located in Lake County, Florida. The District currently has an operating budget of approximately \$136,998. The final contract will require that, among other things, the audit for the fiscal year ending September 30, 2023, be completed no later than June 1, 2024.

Each auditing entity submitting a proposal must be authorized to do business in Florida; hold all applicable state and federal professional licenses in good standing, including but not limited to a license under Chapter 473, Florida Statutes, and be qualified to conduct audits in accordance with "Government Auditing Standards", as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida law and particularly section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal package, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide one (1) original hard copy and one (1) electronic copy of their proposal to Governmental Management Services – Central Florida, LLC Attn: George Flint, District Manager, 219 East Livingston Street, Orlando, Florida 32801, in an envelope marked on the outside "**Auditing Services – Hicks Ditch Community Development District.**"

Proposals must be received by **5:00 PM on Monday, November 20, 2023**, at the office address listed above. Proposals received after this time will not be eligible for consideration. Please direct all questions regarding this Notice to the District Manager who can be reached at (407) 841-5524.

District Manager
Governmental Management Services – Central Florida, LLC